

NEW MEXICO HIGHLANDS UNIVERSITY – LUNA COMMUNITY COLLEGE

ARMAS/USDA – FRRRE/ACE

NMHU Achieving in Research, Math, & Science/United States Department of Agriculture - Focusing Recruitment, Retention, & Research Experiences/LCC Academic Center of Excellence

INTERNSHIP JOB ANNOUNCEMENT

Posting Date: August 1, 2010

Position: Spring 2010 IT Staff Intern

Department: El Centro Family Health, Las Vegas, NM

Reports To: Joseph Lopez, IT Manager

Job Type: 1 Student Internship (Freshman or higher)

Rate: \$12/hr

Fall 2010: 15 hrs/week

Summary:

Shadow the IT staff and learn how to maintain physical network; learn how to install, maintain, and troubleshoot software applications; learn how to help staff to effectively use computer resources through training and technical direction; learn how to create training manual; learn how to troubleshoot telephone problems; learn about voice mail and e-mail accounts and about web-sites.

HOW/WHERE TO APPLY:

Go online to www.armasineducation.com or pick up application package at ARMAS (Engineering Bldg #106) with Monique Esquibel (T.426-2010) or with Mabel Suárez (T.426-2104).

Contact Information:

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or

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