

# **NEW MEXICO HIGHLANDS UNIVERSITY – LUNA COMMUNITY COLLEGE**

## **ARMAS/USDA – FRRRE/ACE**

*NMHU Achieving in Research, Math, & Science/United States Department of Agriculture - Focusing Recruitment, Retention, & Research Experiences/LCC Academic Center of Excellence*

### **INTERNSHIP JOB ANNOUNCEMENT**

**Posting Date:** August 1, 2010

**Position:** Prep Technician

**Department:** Genesys Computer Sales

**Reports To:** General Manager

**Job Type:** 1 Student Internship (Freshman or higher)

**Rate:** \$12/hr

**Fall 2010:** 15hrs/week

#### **Summary**

Prepare computers for repair, assist senior technicians with computer repair, and assist with cleaning of tech room

#### **Key areas of responsibility**

Run hardware diagnostics on computers as directed  
Clean and remove dust from computers  
Replace/install hardware components  
Organize tools and equipment in work area and keep it tidy  
Assist with more advanced computer repairs and system builds

#### **Consults with**

Chief Technician  
Reception Staff  
All levels of management

#### **Term of employment**

Part-time, temporary. Position may be extended upon evaluation at the end of internship.

#### **Qualifications**

Knowledge of basic computer hardware components  
Good organizational skills  
Ability to lift a minimum of 50 pounds

#### **How/where to apply:**

Go online to [www.armasineducation.com](http://www.armasineducation.com) or pick up application package at ARMAS (Engineering Bldg #106) with Monique Esquibel (T. 426-2010) or with Mabel Suárez (T. 426-2104)..

#### **Contact Information:**

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Or  
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