

**Posting Date:** Spring 2012  
**Position Title:** Field Assistant  
**Organization:** Hermit's Peak Watershed Alliance, a 501(c)(3) nonprofit organization  
**Reports To:** Lea Knutson, Executive Director  
**Spring 2012:** Up to 15 hours per week  
**Rate:** \$12/hr.

**Location of Work:** Field work will be done in the upper Gallinas Watershed.

**Resources to be supplied by Intern:** Home office or access to other work space for inside data entry work, access to a computer with e-mail. Transportation to field locations from a central location in Las Vegas will be provided by Field Coordinator or by the intern at their personal expense.

**Job Duties:**

1. *Field assistant* – Assist Field Coordinator with collection of riparian and instream condition data. Data collection will involve measurements of vegetation, soil, water, stream geomorphology and other stream attributes. Field work may involve hiking into remote sites for day long work under various conditions. No prior training in data collection methods is required; training will be on the job. Hours spent doing field work will vary 10-15 hours/week.
2. *Data entry and analysis assistant* – Assist the Field Coordinator with data entry and data management of information collected in the field. This may include entry and management of stream temperature data as it becomes available. Hours spent on this task will vary 0-15 hours/week.
3. *General assistant* – Offer general assistance to HPWA staff as needed.

**Job Requirements:**

1. Ability to work in the field in potentially rough topography including wading in streams.
2. Meticulous habits in note taking and data recording.
3. Comfortable with learning the use of scientific field equipment: e.g. densitometers, laser levels, GPS.
4. Comfortable with data entry and simple data management involving Excel or similar software
5. Strong communication skills needed for working with a team of people.

**HOW/WHERE TO APPLY:**

Pick up application package at ARMAS (Engineering Bldg #106) with Mabel Suárez (T. 426-2104) or Monique Esquibel (T.426-2010).

**Contact Information:**

Mabel Suárez, Internship Coordinator  
Monique Esquibel, Center Office Specialist  
ARMAS Tel. 505-426-2104 / 505-426-2010

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