

Posting Date: Spring 2012
Position Title: Education Program Development and Field Assistant
Organization: Hermit's Peak Watershed Alliance, a 501(c)(3) nonprofit organization
Reports To: Lea Knutson, Executive Director
Spring 2012: Up to 15 hours per week
Rate: \$12/hr.

Location of Work: Field work will be done in the upper Gallinas Watershed. Education work will be either done in intern's home office or at a place of their choosing while education activities will be at some field site.

Resources to be supplied by Intern: Home office or access to other work space, a telephone, access to a computer and e-mail. Transportation to field locations from a central location in Las Vegas will be provided by Field Coordinator or by the intern at their personal expense.

Job Duties:

1. *Educational program assistant* – Assist the Educational Coordinator and Field Coordinator with development and execution of a variety of educational programs and planning for a watershed festival and workshop. Educational programs will involve school aged children and adults and will address watershed and river health and ecology, learning how to “read the land” and river restoration techniques. Some educational events will be in a classroom setting but most will be outdoors and may be overnight camps. Hours spent on educational programs will average 15 hours/week.
2. *Field assistant* – Assist Field Coordinator with collection of riparian and instream condition data. Data collection will involve measurements of vegetation, soil, water and other stream attributes. Field work may involve hiking into remote sites for day long work under various conditions. No prior training in data collection methods is required; training will be on the job. Hours spent doing field work will vary 0-15 hours/week.
3. *Develop a resource directory* – If time permits and under the direction of the Executive Director, research and develop a directory of government and private programs available to assist landowners/land managers in improving their land management and/or doing land restoration activities. Resources sought will include funding and technical assistance in the form of information and implementation help. Information will be acquired through web based research, phone calling, and meeting with government agencies and private program staff. Directory will be assembled in an Excel spreadsheet with ancillary digital and hard copy files. Hours spent on this activity will vary 0-15 hours/week.

Job Requirements:

1. Interest in developing educational programs for young people and adults.
2. Ability to work in the field in potentially rough topography including wading in streams.
3. Meticulous habits in note taking and data recording.
4. Comfortable with learning the use of scientific field equipment, densitometers, laser levels, GPS units, etc.
5. Comfortable with contacting government agency and other organization staff to seek information.
6. Strong communication skills needed for working with a team of people and in communicating with a diversity of professional people.

HOW/WHERE TO APPLY:

Go online to www.armasineducation.com or pick up application package at ARMAS (Engineering Bldg #106) with Mabel Suárez (T. 426-2104) or Monique Esquibel (T.426-2010).

Contact Information:

Mabel Suárez, Internship Coordinator
Monique Esquibel, Center Office Specialist
ARMAS Tel. 505-426-2104 / 505-426-2101

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